First Bankcard

Address Change Request

1. Complete all questions on the form below. We cannot process incomplete requests.

   Please note: Requests must be signed and dated by a Company Guarantor or Authorized Officer.

2. Please fill out the form below. Be sure to sign and date.

Cardholder Name	_____	Account Number	_____
Company Name	_____	Company ID	_____
Current Phone #	_____	Current Fax #	_____
Current Physical Address	_____	Current City	_____
Current State	_____	Current Zip	_____
Current Mailing Address	_____	Current City	_____
Current State	_____	Current Zip	_____
New Phone #	_____	New Fax #	_____
New Physical Address	_____	New City	_____
New State	_____	New Zip	_____
New Mailing Address	_____	New City	_____
New State	_____	New Zip	_____

Apply this change to: (Please check one)
This account only ☐
All Cards For This Company ** ☐

Authorizing Officer* Name _____

Authorizing Officer* Phone # _____

Authorizing Officer* Signature _____ **Date** _____

**Authorizing Officer information must be completed if the cardholder is not a Guarantor on this account.*

***If this address change is for all cards for the company, please send an attachment with the cardholder names and account numbers the change is for.*

3. Mail the completed form to: - OR - Fax the completed form to:

   First Bankcard
   Attn: Commercial Card
   P.O. Box 2457
   Omaha, NE 68103-2457

   402-938-5302

4. Please keep a copy for your records. Allow one billing cycle for this change to appear on your statement.

Thank you for the opportunity to serve you.

If there is anything we can do to assist you, please call us at **1.800.819.4249**.

Or, email us at **businessonline@fnni.com.**